

AUDIT COMMITTEE FORWARD PROGRAMME 2017/18 AND 2018/19

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REASON FOR ITEM

This report is to enable the Audit Committee to review planned meeting dates and the forward programme.

RECOMMENDATIONS

1. To confirm dates for Audit Committee meetings; and
2. To make suggestions for future agenda items, working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
27 September 2017	CR3
31 October 2017	Leader's Office
13 December 2017	CR4
11 April 2018	CR 5
26 July 2018	CR 5
25 October 2018	CR 5
6 February 2019	tbc

AUDIT COMMITTEE

Forward Programme 2017/18 and 2018/19

Meeting Date	Item	Lead Officer
26 July 2018	*Private meeting with Head of Business Assurance to take place before the meeting	
	Approval of the 2017/18 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2018	Corporate Director of Finance/Ernst & Young
	External Audit Report on the Pension Fund Annual Report and Accounts 2017/18	Ernst & Young
	Audit Committee Skills Matrix/ Training & Development Plan	Democratic Services / Head of Business Assurance
	Annual Internal Audit Report & Head of Internal Audit Opinion Statement 2017/18	Head of Business Assurance
	Internal Audit 2018/19 Quarter 1 Progress Report & Quarter 2 Operational Internal Audit Plan	Head of Business Assurance
	Counter Fraud Progress Report 2018/19 Quarter 1	Head of Business Assurance
	Risk Management Report & Q4 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Terms of Reference	Democratic Services / Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
23 October 2018	*Private meeting with the Corporate Director of Finance to take place before the meeting	
	Internal Audit Progress Report 2018/19 Quarter 2 & Operational Internal Audit Plan Quarter 3	Head of Business Assurance
	Counter Fraud Progress Report 2018/19 Quarter 2	Head of Business Assurance
	Risk Management Report & Q1 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services

Meeting Date	Item	Lead Officer
6 February 2019	*Private meeting with External Audit (Ernst & Young) to take place before the meeting	
	EY 2017/18 Annual Audit Plan; 2018/19 Pension Fund Audit plan	Corporate Director of Finance / Ernst & Young
	Annual Review of the Effectiveness of the Audit Committee 2017/18	Head of Business Assurance
	Annual Review of the Effectiveness of Internal Audit 2018/19	Head of Business Assurance
	Audit Committee Annual Report	Head of Business Assurance
	EY - Annual Grant Audit Letter	Corporate Director of Finance /Ernst & Young
	Internal Audit Charter 2018/2019	Head of Business Assurance
	Annual Governance Statement 2018/19 – Interim Report	Head of Business Assurance
	Balances and Reserves Statement	Corporate Director of Finance
	Internal Audit Progress Report Quarter 4 2017/18 & Quarter 1 2018/19 Operational Internal Audit Plan	Head of Business Assurance
	Draft Internal Audit Plan 2018/19	Head of Business Assurance
	Counter Fraud Progress Report Quarter 4 2018/19	Head of Business Assurance
	Risk Management Report & Q3 Corporate Risk Register - Part II	Head of Business Assurance
	Audit Committee Terms of Reference	Democratic Services / Head of Business Assurance
	Audit Committee Forward Programme	Democratic Services